ASCC Social and Behavioral Sciences Panel

Approved Minutes

Thursday, December 1st, 2022 2:00 PM – 3:30 PM

CarmenZoom

**Attendees**: Cody, Dwyer, Hooker, Nathanson, Piperata, Roup, Smith, Steele, Valle

**Agenda:**

1. Approval of 10/27/2022 minutes
	1. Hooker, Piperata; unanimously approved
2. Anthropology 3302 (existing course with GEN Theme Health and Wellbeing; requesting 100% DL)
	1. Hooker, Nathanson; unanimously approved
3. Speech and Hearing Science 3320 (existing course; requesting 100% DL)
	1. *Recommendation:* The Panel recommends that the instructor consider additional (and potentially mandatory) office hours prior to the midterm and the final to facilitate student success and connection in the online environment.
	2. *Recommendation:* The panel recommends correcting the information about the number of hours that the exams will be available for students (syllabus pg. 5 under “Descriptions of major course assignments”). Specifically, they note exams are described as being open for 18 hours, but the timeframes given encompass 36 hours. Additionally, the Panel offers the friendly note that one of the exam dates has a typo (10/9, noon-1/10, 11:59 PM) that implies that the exam will actually be available for several months.
	3. *Recommendation:* The Panel recommends clarifying the location of office hours. On pg. 1 of the syllabus, under “Course Overview”, it is stated that office hours will take place on Carmen. However, on pg. 2 of the syllabus under “How This Online Course Works”, it says that office hours are on Zoom.
	4. Hooker, Nathanson; unanimously approved with *3 recommendations* (in italics above)
4. Speech and Hearing Science 4420 (existing course; requesting 100% DL)
	1. **Contingency:** The Panel asks that the department remove Biology 1115H and 1116H from the list of pre-requisite options and add Biology 1113H and 1114H (Course Request Form pg. 2 under “Prerequisites and Exclusions”), as 1115H and 1116H do not exist under semesters at Ohio State; at semester conversion 115H and 116H were replaced by Biology 1113H and 1114H. Additionally, the Panel asks that the pre-requisites on the syllabus (pg. 1 under “Prerequisites”) be updated to reflect semester course numbers (e.g., Biology 1101, 1102, 1113(H), or 1114(H)).
	2. **Contingency:** The Panel requests that the department clarify the information surrounding online discussions and how they will impact student grades and weekly participation. Specifically, they are unclear on how weekly progress will be assessed via discussion if there are only 3 discussion activities over the course of the semester. For example, on pg. 2, under “How This Online Course Works; Pace of online activities”, the syllabus states “I will gauge your weekly progress by asking each student to complete the discussion participation points”, and under “Participation requirements; Participating in online activities” it says that the instructor “will gauge your weekly progress by asking each student to complete the discussion participation points…”. However, on pg. 4-5 under “How your grade is calculated”, it says “There will be 3 discussion participation point activities for which the student will be required to submit their own response as well as to provide feedback to others’ posts in order to receive full credit.”
	3. *Recommendation:* The panel recommends correcting the information about the number of hours that the exams will be available for students (Syllabus pg. 5 under “Descriptions of major course assignments”). Specifically, they note that exams are described as being open for 18 hours, but the timeframes given encompass 36 hours.
	4. *Recommendation:* The Panel recommends clarifying the location of office hours. On pg. 1 of the syllabus, under “Course Overview”, it is stated that office hours will take place on Carmen. However, on pg. 2 of the syllabus under “How This Online Course Works”, it says that office hours are on Zoom.
	5. Hooker, Piperata; unanimously approved with **two contingencies** (in bold above) and *two recommendations* (in italics above)